

# Regular Session

<b>Agenda Item #</b>	2
<b>Meeting Date</b>	November 30, 2015
<b>Prepared By</b>	Daryl Braithwaite Public Works Director
<b>Approved By</b>	Suzanne Ludlow City Manager

<b>Discussion Item</b>	Two Reading Ordinance Authorizing Purchase of Playground Equipment For Colby Park
<b>Background</b>	<p>The Fiscal Year 2015 budget included funding for the renovation of the Colby Park tot lot through Program Open Space. The City hired Symbiosis Inc. to develop the design. The neighborhood was involved in reviewing and selecting playground options. The project was not ready for construction in FY15; transfer of the funds for the project will be included on a budget amendment scheduled for Council consideration in January. To keep the project moving forward, the Department is requesting authorization to purchase playground equipment directly from the manufacturer through the US Communities Program. The City is a member of US Communities, which is a national cooperative purchasing program for local governments. The City receives a 20% discount on the purchase price through the program.</p> <p>The construction of the new playground area will be authorized in a companion ordinance recommending award of a contract to Sandoval Landscaping.</p> <p>The equipment selected for the playground includes two play structures, a multi-use exercise equipment piece for adults, five benches, and a children’s picnic table. This equipment is manufactured by Kompan. The price for this equipment and shipping through the US Communities program is \$50,375. In the original RFP solicited by the City for construction of the playground, the bidders were asked to provide pricing with and without the equipment purchase. The cost for equipment, if included in the construction bid, ranged from \$61,000 to \$68,000.</p> <p>In addition to the Kompan equipment, two shade structures manufactured by USA Shade will be installed. The project includes the re-use of two picnic tables and a grill. The cost of the shade structures is under \$5,000 and does not require Council authorization for purchase.</p> <p>The playground design relocates the main play areas to a more appropriate part of the park and adds a natural play area including a mounded lawn. Other improvements include exterior fencing and perimeter landscaping as well as installation of a bio-retention facility and underground drainage pipes to facilitate drainage of the lot, which has experienced muddy soils in the past.</p>
<b>Policy</b>	<p>The City maintains infrastructure, including playgrounds, to ensure the safety of residents and provide a high quality of customer service.</p> <p><b><u>City Code Section 7.04.060</u></b></p> <p>“The City Council shall, by ordinance duly enacted, approve all expenditures of</p>

	<p>\$5,000.00 or more for professional services and all expenditures of \$10,000.00 or more for any other single purchase of goods or services other than professional services, provided, however, that ordinances approving such expenditures may be enacted upon a single reading...if such expenditure is specifically authorized in the budget...”</p> <p><b><u>City Code Section 7.08.070 E</u></b></p> <p>“The City Administrator may enter into contracts or agreements for cooperative purchasing, as defined in Section 7.04.040 (F) of this chapter, without the requirement of competitive bidding by the City, provided that such cooperative purchasing meets all of the requirements of this division and Chapter 8A of this Code and is consistent with their provisions in every respect and that the cooperative purchasing agreement is subject to review and approval by the City Council by resolution prior to any actual purchase or purchases being made thereunder.”</p>
<b>Fiscal Impact</b>	\$50,376 for playground equipment
<b>Attachments</b>	Two Reading Ordinance authorizing the purchase of the selected equipment directly from Kompan through the US Communities program.
<b>Recommendation</b>	Approve first reading of the attached ordinance.
<b>Special Consideration</b>	

Introduced by:

First Reading:  
Second Reading:  
Effective Date:

**CITY OF TAKOMA PARK  
ORDINANCE NO. 2015-**

**AUTHORIZING THE PURCHASE OF PLAYGROUND EQUIPMENT  
FOR COLBY PARK TOT LOT**

WHEREAS, the Council has authorized the renovation of the Colby Park Tot Lot to be included in the FY 16 Program Open Space Annual Program; and

WHEREAS, the City advertised for bids for the renovation of the Colby Park playground; and

WHEREAS, the City has determined that the playground equipment can be purchased directly from the manufacturer at preferable prices through the US Communities program; and

WHEREAS, the City is a member of US Communities and can purchase certain services and equipment at cooperative purchase rates; and

WHEREAS, this is a cooperative purchase and competitive bidding by the City is not required; and

WHEREAS, the quote provided by Kompan through the US Communities program is both responsive and responsible; and,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract in the amount of FIFTY THOUSAND, THREE HUNDRED SEVENTY-SIX DOLLARS (\$50,376) with Kompan for the purchase of two play structures, a small picnic table, five benches, and exercise equipment.

SECTION 2. Funds to cover this purchase shall be charged to Special Revenue budget 0010-71910.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted by roll-call vote this \_\_\_\_ day of December, 2015.

AYE:

NAY:

ABSTAIN:

ABSENT: