

Regular Session

Agenda Item #	3
Meeting Date	November 30, 2015
Prepared By	Daryl Braithwaite Public Works Director
Approved By	Suzanne Ludlow City Manager

Discussion Item	Two Reading Ordinance Authorizing Award of A Contract For Renovation of the Colby Park Playground												
Background	<p>The Fiscal Year 2015 budget included \$150,000 in funding for the renovation of the Colby Park Tot Lot through Program Open Space. The project was not ready for construction during that year, so the funding needs to be transferred to the FY16 budget at the next budget amendment. In order to move the project forward, the Department recommends the Council authorize the award of a contract for renovation of the park prior to the budget amendment.</p> <p>The City hired Symbiosis Inc. to develop the design. The neighborhood was involved in reviewing and selecting playground options. The playground design relocates the main play areas to a more appropriate part of the park and adds a natural play area including a mounded lawn. Other improvements include exterior fencing and perimeter landscaping as well as installation of a bio-retention facility and underground drainage pipes to facilitate drainage of the lot, which has experienced muddy soils in the past.</p> <p>The Department advertised an RFP for the construction of the playground. Initially only one bid was received. The Department re-advertised and received two responses. The Department requested three options for pricing. The first was the entire project, the second subtracted the purchase of all equipment, and the third subtracted landscaping from the bid. The results were as follows:</p> <table border="1"> <thead> <tr> <th>Vendor</th> <th>Entire Project</th> <th>Minus Equipment</th> <th>Minus Landscaping</th> </tr> </thead> <tbody> <tr> <td>Triple J Construction</td> <td>\$217,968</td> <td>\$156,968</td> <td>\$215,926</td> </tr> <tr> <td>Sandoval Landscaping</td> <td>\$188,500</td> <td>\$120,500</td> <td>\$184,500</td> </tr> </tbody> </table> <p>The Department recommends that the bid be awarded to Sandoval Landscaping Company. Pricing for the purchase of the equipment directly through the manufacturers is 54,688 (\$50,376 for play equipment and \$4,312 for shading). Since this cost is less than the bidder's price for equipment, the Department recommends the award of a contract for installation minus the purchase of equipment. Council authorization of direct purchase of play equipment is included in a companion ordinance recommending direct purchase through Kompan. The expected time frame for construction will start this winter, depending on weather conditions.</p>	Vendor	Entire Project	Minus Equipment	Minus Landscaping	Triple J Construction	\$217,968	\$156,968	\$215,926	Sandoval Landscaping	\$188,500	\$120,500	\$184,500
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Triple J Construction	\$217,968	\$156,968	\$215,926										
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Policy	<p>The City maintains infrastructure, including playgrounds, to ensure the safety of residents and provide a high quality of customer service.</p> <p><u>City Code Section 7.04.060</u></p>												

	<p>“The City Council shall, by ordinance duly enacted, approve all expenditures of \$5,000.00 or more for professional services and all expenditures of \$10,000.00 or more for any other single purchase of goods or services other than professional services, provided, however, that ordinances approving such expenditures may be enacted upon a single reading...if such expenditure is specifically authorized in the budget...”</p> <p><u>City Code Section 7.08.070 E</u></p> <p>“The City Administrator may enter into contracts or agreements for cooperative purchasing, as defined in Section 7.04.040 (F) of this chapter, without the requirement of competitive bidding by the City, provided that such cooperative purchasing meets all of the requirements of this division and Chapter 8A of this Code and is consistent with their provisions in every respect and that the cooperative purchasing agreement is subject to review and approval by the City Council by resolution prior to any actual purchase or purchases being made thereunder.”</p>
Fiscal Impact	\$120,500 for playground installation
Attachments	Two reading ordinance authorizing the award of a contract to Sandoval Landscaping Company
Recommendation	Approve the first reading of the attached ordinance
Special Consideration	

Introduced by:

First Reading:
Second Reading:
Effective Date:

**CITY OF TAKOMA PARK
ORDINANCE #2015**

**AWARD OF CONTRACT FOR PLAYGROUND CONSTRUCTION
AT COLBY PARK TOT LOT**

WHEREAS, the City Council approved the FY16 Program Open Space Annual Program to include the playground renovation at Colby Park; and

WHEREAS, in accordance with the City's procurement procedure, the City solicited bids for construction; and

WHEREAS, two firms submitted bids for the project; and

WHEREAS, Sandoval Landscaping submitted the lowest bid; and

WHEREAS, the Public Works Department has determined that the lowest bidder is both responsive and responsible; and

WHEREAS, funds are available to award a contract to the lowest bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The City Manager or her designee is authorized to enter into a contract with Sandoval Landscaping for the playground renovation at Colby Park.

SECTION 2. Funds to cover this work shall be charged to Special Revenue budget 0010-71910.

SECTION 3. This ordinance shall become effective upon adoption.

Adopted this _____ day of December, 2015 by roll-call vote as follows.

AYE:

NAY:

ABSTAIN:

ABSENT: